Akraino Technical Steering Committee (TSC) Meeting
2/21/2019 (7:00am - 8:00am PT)
via Zoom

TSC Voting Members Attendance:

Member Company	Voting Member	Present
Arm	Tina Tsou	x
AT&T	Kandan Kathirvel	x
Dell	Tim Epkes	x
Ericsson	Torbjörn Keisu	x
Huawei	Wenjing Chu	
Intel	Jenny Koerv	x
Inwinstack	Thor Chin	X
Juniper	Sukhdev Kapur	X
Nokia	Tapio Tallgren	x
NTT	Takeshi Kuwahara	
Qualcomm	Shahid Khan	
Radisys	Prakash Siva	x
RedHat	Frank Zdarsky	x
Seagate	Eric Salo	X
WindRiver	Jim Einarsson	X

Resources:
- [Public Mail Lists](#)
- [Akraino Wiki](#)
- [Akraino TSC Wiki](#)
- [Akraino TSC Group Calendar](#)

Meeting Notes:
- All meeting content posted to [Akraino TSC Wiki](#)
- Minutes should include:
    - Attendance and quorum check
    - Top level actions/decisions
    - Links to any relevant content

- Release 1 Planning
    - Reviewed wiki content that will be used to track the status of each blueprint and feature project
    - M0 kickoff has completed for each blueprint and feature project. All other milestones will be tracked.
    - Release 1 calendar will need to be defined

- ○ PTLs will need to update with actual dates for each milestone. Tina will send an email to PTLs to have the dates added.
  - ○ Need a volunteer for R1 Release Manager. Tina Tsou can be release manager with help from the documentation sub-committee

- ● ONS Demos
  - ○ PTLs can provide ~2 minute demo videos of blueprints and feature projects
  - ○ Wiki page can be updated with information related to videos

- ● Technical Community Document Changes
  - ○ Changes were approved by TSC vote. Results captured below

Vote Tracking for Technical Community Document Updates:

Member Company	Voting Member	Present	In Favor	Oppose	Abstain
Arm	Tina Tsou		x		
AT&T	Kandan Kathirvel		x		
Dell	Tim Epkes		X		
Ericsson	Torbjörn Keisu		X		
Huawei	Wenjing Chu				
Intel	Jenny Koerv		X		
Inwinstack	Thor Chin		X		
Juniper	Sukhdev Kapur		X		
Nokia	Tapio Tallgren				
NTT	Takeshi Kuwahara				
Qualcomm	Shahid Khan		X		
Radisys	Prakash Siva		X		
RedHat	Frank Zdarsky		X		
Seagate	Eric Salo				
WindRiver	Jim Einarsson		x		

- ● Sub-Committee Updates
  - ○ API Sub-Committee – Need to establish a chair. Tina will call a meeting to get volunteer
  - ○ CI Lab Sub-Committee –
    - ■ Delivered requirements for RFP process used to get hosting partner. Information has been shared with vendors and no questions have been returned.
    - ■ On Tuesday, best practices for CI environment will be reviewed.
  - ○ Community Sub-Committee
    - ■ Community meeting will be held after the TSC call and Bill will coordinate that meeting.
  - ○ Documentation Sub-Committee –
    - ■ No update this week

- ○ Process Sub-Committee
  - ■ No update this week. Continuing to review Technical Community Document.
- ○ Security Sub-committee
  - ■ Ken shared Security Development Lifecycle (SDL) material. Updates are being made to Security sub-committee wiki page
- ○ Upstream Sub-Committee
  - ■ No update this week. There have been discussions about OVS-DPDK, so update needed next week.

- ● Micro-MEC Blueprint Updates
  - ○ Tapio is on vacation, so this topic will be covered on 2/28/2019