Akraino Technical Steering Committee (TSC) Meeting
3/7/2019 (7:00am - 8:00am PT)
via Zoom

TSC Voting Members Attendance:

Member Company	Voting Member	Present
Arm	Tina Tsou	X
AT&T	Kandan Kathirvel	X
Dell	Tim Epkes	
Ericsson	Torbjörn Keisu	X
Huawei	Wenjing Chu	X
Intel	Jenny Koerv	X
Inwinstack	Thor Chin	X
Juniper	Sukhdev Kapur	X
Nokia	Tapio Tallgren	X
NTT	Takeshi Kuwahara	
Qualcomm	Shahid Khan	
Radisys	Prakash Siva	X
RedHat	Frank Zdarsky	X
Seagate	Eric Salo	
WindRiver	Jim Einarsson	

Resources:
- Public Mail Lists
- Akraino Wiki
- Akraino TSC Wiki
- Akraino TSC Group Calendar

Meeting Notes:
- All meeting content posted to Akraino TSC Wiki
- Minutes should include:
  - Attendance and quorum check
  - Top level actions/decisions
  - Links to any relevant content

- Akraino Blueprint / Feature Project Reporting
  - PTL will update status of projects on wiki
  - Another page will be managed by the Documentation Sub-Committee for the release
  - Voting on Akraino Release 1 Target Date of May 31, 2019 will be voted on in the TSC meeting next week.
  - Process sub-committee will also want a vote on the graduation criteria in an upcoming TSC meeting – this will be presented next week and then voted on the following TSC call

- ○ Process sub-committee chair replacement is needed. Once Jim is formally replaced in the sub-committee, an election will take place

- ● TSC F2F Meeting Details
    - ○ The TSC F2F meeting on April 5 would be in the morning from 8am to 11am PT, and not from 8am – 5pm PT. Sujatha to confirm details
    - ○ Conference room rental fee will need to be covered by LF for the meeting on April 2nd
    - ○ TSC members to provide input to Tina before TSC meeting next week – review again in the TSC meeting next week.
    - ○ Need a web page to track registration for F2F meeting for planning purposes

- ● ONS Conference Planning
    - ○ Volunteers needed to staff Akraino booth at the ONS conference – need to have schedule complete by March 15th.
    - ○ Panels and speeches related to Akraino have been approved – there are more speeches that include Akraino – these will be added to a list that is available to the TSC

- ● Equipment Donation Logistics
    - ○ University of New Hampshire will host Akraino lab. Donated equipment should be sent to UNH.
    - ○ There will be a document / process required to share donated equipment. Cesar will share the process by next week.

- ● Connected Vehicle Blueprint Submission
    - ○ MEC platform used for Connected Vehicles – submitted by TenCent
    - ○ Voting on the blueprint will happen after the process sub-committee reviews the proposal and then it comes to the TSC for voting.

- ● Chat Tool
    - ○ Did not have time to cover this topic

- ● Sub-Committee Updates
    - ○ Proposal to extend documentation sub-committee to include release management. Will include release calendar management
    - ○ Another option is to establish a release management sub-committee and follow the guidelines of the project lifecycle
    - ○ Add this topic to the next TSC meeting to discuss further

Vote Tracking for TSC:

Member Company	Voting Member	Present	In Favor	Oppose	Abstain
Arm	Tina Tsou				
AT&T	Kandan Kathirvel				
Dell	Tim Epkes				
Ericsson	Torbjörn Keisu				
Huawei	Wenjing Chu				

Intel	Jenny Koerv				
Inwinstack	Thor Chin				
Juniper	Sukhdev Kapur				
Nokia	Tapio Tallgren				
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