**Akraino Technical Steering Committee (TSC) Meeting**

7/23/2019 (7:00am - 8:00am PT)

via Zoom

**TSC Voting Members Attendance:**

|  |  |  |
| --- | --- | --- |
| Member Company | Voting Member  | Present |
| Arm | Tina Tsou | x |
| AT&T | Kandan Kathirvel | x |
| Dell | Tim Epkes | x |
| Ericsson | Torbjörn Keisu  | x |
| Huawei | Wenjing Chu |  |
| Intel | Srini Adedepalli | x |
| Inwinstack | Thor Chin |  |
| Juniper | Sukhdev Kapur  |  |
| Nokia | Tapio Tallgren  | x |
| NTT | Takeshi Kuwahara |  |
| Qualcomm | Shahid Khan |  |
| Radisys | Prakash Siva |  |
| RedHat | Frank Zdarsky | x |
| Seagate | Tim Walker  |  |
| WindRiver | Dariush Eslimi | x |

**Resources:**

* [Public Mail Lists](https://lists.akraino.org)
* [Akraino Wiki](https://wiki.akraino.org)
* [Akraino TSC Wiki](https://wiki.akraino.org/pages/viewpage.action?pageId=4456453)
* [Akraino TSC Group Calendar](https://wiki.akraino.org/display/AK/Akraino%2BTSC%2BGroup%2BCalendar)

**Meeting Notes:**

* All meeting content posted to [Akraino TSC Wiki](https://wiki.akraino.org/pages/viewpage.action?pageId=4456453)
* Minutes should include:
	+ Attendance and quorum check
	+ Top level actions/decisions
	+ Links to any relevant content

**Agenda Items**

* Tencent Blueprint Presentation – AIoT in Smart Office
* Mandatory Tests Proposed in Validation Feature Project for TSC voting - Tapio
* Ken Yi to provide detailed steps required by blueprints to implement security requirements
* TSC Member Election Updates
* 8/19-20 Summit Agenda Discussions

**Meeting Updates and Action Items**

* Tencent presented AIoT in Smart Office Blueprint; several questions were raised; since there was no TSC quorum, no voting could take place; this candidate blueprint was previously presented in process and community meetings
* Tapio presented mandatory tests being considered in blueprint validation feature project, there was general consensus on the approach; since there was no quorum in TSC, voting will be taken up at the Thursday (7/25) TSC meeting
* Ken Yi was absent so there was no discussion on security requirements
* All Candidate Members (both for TSC and Voting) should self-nominate and fill up the table entries in [https://wiki.akraino.org/display/AK/TSC+Member+Election+for+2019-2020](https://wiki.akraino.org/display/AK/TSC%2BMember%2BElection%2Bfor%2B2019-2020) considering the past 12-month period; due date for self-nomination is July 31st; elections are targeted to be completed by first-second week of August
* TSC will review and vote to approve candidature following the guidelines in technical charter and technical community document
* From technical charter (Section 2b): “The TSC will institute a plan to transition to election based membership on the TSC from among the active Contributors to the Project by six months following the inception of the Project or such other time as determined by the TSC” <https://wiki.akraino.org/download/attachments/4456453/Akraino%20Edge%20Stack%20Technical%20Charter_November%201%2C%202018.pdf?version=1&modificationDate=1542252002000&api=v2>
* Further process defined in section “4.4.3   TSC Election Mechanics” in Community document [https://wiki.akraino.org/display/AK/Akraino+Technical+Community+Document#AkrainoTechnicalCommunityDocument-4.4.3TSCElectionMechanics](https://wiki.akraino.org/display/AK/Akraino%2BTechnical%2BCommunity%2BDocument)
* Agenda for 8/19-20 Akraino Summit in San Diego (hosted by Qualcomm) is being updated, please see link below for work in progress <https://wiki.akraino.org/pages/viewpage.action?pageId=11995356>

**Action Items**

* Make progress on TSC member election process, all TSC members should review the charter document and technical community document to understand the process, plan is to complete the TSC member election by first-second week of August, 2019
* Tapio to present Mandatory Tests Proposed in Validation Feature Project for TSC voting
* Ken Yi to provide detailed steps required by blueprints to implement security requirements
* Andrew and Process Sub-Committee to provide recommendations to TSC regarding procedures for electing PTLs at the Family and/or Blueprint level
* Sujata to clearly specify requirements and milestones for “mature” stage blueprints being considered in Documentation sub-committee
* Continue to update agenda for 8/19-20, San Diego Summit