Akraino Technical Steering Committee (TSC) Meeting
11/21/2019 (7:00am - 8:00am PT)
via Zoom

TSC Voting Members Attendance:

SL No.	Member Company	Voting Member	Present
1	AT&T	Kandan Kathirvel	x
2	Nokia	Tapio Tallgren	x
3	Ericsson	Andrew Wilkinson	x
4	Arm	Tina Tsou	x
5	Intel	Srini Addepalli	x
6	RedHat	Frank Zdarsky	x
7	Juniper Networks	Sukhdev Kapur	
8	Baidu	Henchun Zhang	x
9	Didi US Labs	Ken Yi	
10	Tencent	Mark Shan	
11	Wind River	Dariush Eslimi	x
12	MobileEdgeX	Vikram Siwach	
13	InwinStack	Thor Chin	x
14	Vmware	Xinhuili	x
15	Huawei	Khemendra Kumar	x

Resources:
- Public Mail Lists
- Akraino Wiki
- Akraino TSC Wiki
- Akraino TSC Group Calendar

Meeting Notes:
- All meeting content posted to Akraino TSC Wiki
- Minutes should include:
    - Attendance and quorum check
    - Top level actions/decisions
    - Links to any relevant content

Agenda Items

- R2 Blueprint Readiness
- Reminder to PTLs to fill up R2 BP Datasheets
- Sub-Committee Chair Updates
- Akraino Regional Event - India

Meeting Updates and Action Items

- Kandan reviewed need for R2 Blueprint Readiness with PTLs, following items need to be completed by all PTLs who have blueprints in R2
    - Complete Documentation Sub-Committee Review, documentation must cover what was actually validated
    - Upload CD Logs URL (actual logs to show successful deployment), the URL should point to the logs and not to the directory
    - Provide link to executive one-pager description for BP
    - Schedule Use Case/Installation Procedure/Deployment log review with R2 sub-committee (Contact: Tina Tsou, TSC Co-Chair)
    - Daily meetings have started since November 13th and every weekday thereafter until November 26th (no meetings on November 14th and 20th)
    - Notify readiness to TSC for final R2 review
    - All information above can be entered in the table in the link below:
        - https://wiki.akraino.org/display/AK/Release+2+Planning
- Based on the status of reviews so far and the need to schedule a second round for some blueprints, Kandan proposed extending the deadline for completing community reviews by another 15 days, which was accepted by everyone. Kandan will talk to Jill to adjust the communications plan accordingly. Kandan asked Michael Hall to prepare for creating a landing page for R2 blueprints

- Kandan reminded PTLs of Upcoming Documentation Sub-Committee reviews
    - 11/22-Network Cloud Rover - David Plunkett , Network Cloud Unicycle with SR-IOV- David Plunkett, Network Cloud Unicycle with OVS-DPDK-Jeff Collins, Guoxu (Jeremy) Liu, ELIOT IOT & SDWAN, Khemendra kumar, Micro-MEC-Tapio Tallgren
    - 11/29- KNI provider Access Edge, Yolanda Robla Mota, AI ML, AR/VR application at the edge, Vikram Siwach

- Kandan reminded blueprint owners to fill out to fill out data sheet for BPs posted at: https://wiki.akraino.org/display/AK/Release+2+BP+Data+Sheet; this will be used for the Dec 10th public announcement of Release 2. The filled up data sheet should be in a editable format and can be uploaded to the table under Blueprint Projects R2 https://wiki.akraino.org/display/AK/Documentation

- Tina invited people to write blogs based on their experience at Hackathon and post it on the link https://wiki.akraino.org/pages/viewpage.action?pageId=20317036. Latest details about Akraino 5G MEC Hackathon are available at the link below https://wiki.akraino.org/pages/viewpage.action?pageId=11996594;

- Akraino Edge Stack community will conduct a workshop on December 17th at the BITS Pilani, Campus in Goa, India and a second workshop in National Informatics Center, New Delhi, India on December 23rd. The workshop in Goa will be co-located with IEEE International Conference on

Advanced Networks and Telecommunications Systems which is being held at the same venue December 16-19, 2019. See URL: https://ants2019.ieee-comsoc-ants.org/. The workshop in New Delhi will be co-located with Open Technology for Digital Transformation initiative on December 23rd, 2019. This workshop will provide an overview of Akraino Edge Stack with a focus on engaging service providers & enterprises in India so they can leverage Akraino blueprints for deploying edge computing solutions for their use cases of interest https://wiki.akraino.org/display/AK/Akraino+Regional+Event+-+India
Kandan invited participation from folks who are in the region.

- Sub-Committee Chair Updates
    - Andrew informed that R2 "maturity" review of REC blueprint was proceeding well
    - Security Sub-Committee Chair self-nominations are active, and will close on December 02, 2019. Elections will be held after that.