Meeting of the Technical Steering Committee of the Akraino Edge Stack Project

February 14, 2019

TSC Voting Member Roll Call

Member Company	Voting Member Name	Contact info
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Agenda

› IT Update- Jacqueline

› LF Resources

› ONS Update

› Upstream Code Development vs Development in Akraino – Srini

› Sub-Committee Updates

› Weekly PTL Presentations Criteria

› Technical Community Document Changes – Jim

IT Plan Update

- RFP with Hosting Partner
  - Requirements submitted to two possible hosting partners
  - Follow up questions from hosting partners sent to Cesar
  - Hosting partners reviewing data for service quote
  - Once hosting partner is selected, the address will be shared with the TSC for shipping of donated equipment
- Finance/Legal for Procurement of Capital Purchases
  - Internal LF discussions ongoing to ensure legal/finance elements are properly addressed
  - Next steps will be based on hosting partner selection and instructions will be shared with TSC
    - PREFERRED Option: Hosting provider makes the purchases
      - This line item was submitted in the RFP's
    - SECONDARY Option: Members use their partner discounts
      - The LF would pay the bill. The member would pass the bill to the LF directly. Bill would need to include the LF name c/o member name
- Legal for Equipment
  - Internal LF discussions ongoing to ensure legal elements are properly addressed
  - Any equipment would either be donated to the lab (under whatever paperwork the lab and contributor would like) OR
  - Equipment would be purchased by the lab and reimbursed by the project
- Overall IT Plan/Tracker Review
  - Details on IT requirements on wiki: https://wiki.akraino.org/display/AK/TSC+IT+LF+requirements
  - IT/Plan Tracker also linked to wiki: Akraino IT Plan/Tracker

LF Resources

› Jacqueline will no longer be PM for Akraino

› Brett will be PM for LF Edge (no dedicated resource for Akraino)

› Need documentation sub-committee to volunteer taking action items and documenting in the Wiki page

› James Williams from AT&T will continue to support but need a roster from documentation sub-committee starting next month

ONS Update

› Community talks have been accepted

› Each project is requested to create 2 minute overview and demo to be showcased in booth – Due by March 15th

› Balaji and Tina will coordinate and organize videos

Upstream Code Development vs Development in Akraino

› Option 1 – Create a feature project for upstream

› Option 2 – Work directly with upstream sub-committee

Sub-Committee Updates

Sub-Committee	Chair
Upstream	Wenjing Chu
Process	Jim Einarsson
CI and Blueprint Validation Lab	Cesar Berho
Community	Tapio Tallgren
Documentation	Sujata Tibrewala
Security	Ken Yi

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Weekly PTL Presentations Criteria

› PTLs will be asked to join Tuesday TSC calls to share an update for their blueprint / feature project. The following criteria will be provided by PTLs prior to the TSC calls:

PTL TSC Presentation Criteria	Blueprint / Feature Project Details
• Provide an overview of the validation lab for the blueprint / feature project	
• Provide the code repository for the blueprint / feature project	
• Provide backlog summary the blueprint / validation project	
• Provide the meeting cadence for the blueprint / validation project	
• Provide any issues been identified for the blueprint / validation project that require support from the TSC	

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Technical Community Document Changes

✓ **Proposed Technical Community Document Updates**

› ## Regarding Committers, PTLs & Project Incubation/Start

- indicate when Committers are to be added to a Feature Project during PTL elections, after which the project 'starts'

  - Section 3.2.2.1 Adding Committers

  - Initial Committers for a project ~~will~~ **may** be specified at project creation **and up until PTL election. The project is not started until after the PTL election.**

- indicate that a Project "starts" at the beginning of the Incubation state

  - Section 3.3.4 Project Lifecycle States and Reviews (the "Incubation" row)

  - Project has resources, but is recognized to be in the early stages of development. **The project is considered to have started upon successful PTL election.** The outcome is a minimum viable product (MVP) that demonstrates the value of the project and is a useful vehicle for collecting feedback, but is not expected to be used in production environments.

› ## Alpha/Beta/GA vs. Incubation/Mature/Core

- Section 3.3.4 Project Lifecycle States and Reviews

Project State	Description
Proposal	Project doesn't really exist yet, may not have real resources, but is proposed and is expected to be created due to business needs.
Incubation	Project has resources, but is recognized to be in the early stages of development. In the Incubation state, the goal is to progress the project from Alpha (MVP) quality to Beta quality. ~~The outcome is a minimum viable product (MVP) that demonstrates the value of the project and is a useful vehicle for collecting feedback, but is not expected to be used in production environments.~~
Mature	Project is fully functioning and stable, has achieved successful releases. In the Mature state, the goal is to progress the project from Beta quality to GA quality.
Core	Project provides value to and receives interest from a broad audience. In the Core state, the project is at GA quality – additional functionality may be added in subsequent releases.
Archived	Project can reach Archived state for multiple reasons. Either project has successfully been completed and its artifacts provide business values, or project has been cancelled for unforeseen reasons (no value anymore, technical, etc.). Project in any state can be Archived through a Termination Review. In the Archived state, the project is Deprecated – no further bug fixes, security updates, etc.

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