Meeting of the Technical Steering Committee of the Akraino Edge Stack Project

January 15, 2019

TSC Voting Member Roll Call

Member Company	Voting Member Name	Contact info
Arm	Tina Tsou	tina.tsou@arm.com
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Qualcomm	Jasmin Ajanovic	jasmin@qti.qualcomm.com
Radisys	Prakash Siva	psiva@radisys.com
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Seagate Technologies	Tim Walker	tim.t.walker@seagate.com
WindRiver	Jim Einarsson	jim.einarsson@windriver.com

Agenda

- PTL Election Reminder Jan 17th
- Action Items Follow Up
- Blueprint Hashtag and Mailing List

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Action Items from TSC F2F Meeting

Action	Update	Owner(s)	Due By
Provide exact configuration in Wiki, send to Cesar by 12/28	Cesar to compile config details on Wiki	Blueprint Owners	12/28
Cesar to consolidate configuration info from Blueprint Owners and send to Jeremy	Updated needed	Cesar Berho	2nd week of January
Jeremy will provide shipping address and receipts.	Updated needed	Jeremy Phelps	3rd week of January
Those donating hardware provide Cesar specs by 1st week of January	Cesar awaiting response	Hardware Donors	1st week of January
Phil to confirm funding with Board by Dec	Dependent upon IT Req's	Phil Robb	December
Determine hardware needs within budget	$235K is the ballpark number	TBD	TBD
Cesar & Kandan to speak to Dell & HP about discounted hardware	Kandan to reach out to Jenny (Intel) to discuss further.	Cesar & Kandan	TBD
Cesar & Validation sub-committees establish community & validation lab connection	Updated needed	Cesar & Validation Sub-Committee	TBD
Cesar to define a logistics lead	Updated needed	Cesar Berho	TBD
Project code process documentation in the Wiki	Process sub-committee created proposal	Jim, Cesar and Jeremy	2nd week of January
Template for feature project & engage Upstream sub-committee	Update needed	Jim	TBD
Release 1 definition and description	Tina and Kandan working on Framework for approval (abstract).	TSC	TBD

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Action Items from TSC F2F Meeting

Action	Updates	Owner(s)	Due By
LF Best Practices documentation	Process sub-committee created proposal	Jim & Cesar	TBD
Facilitate meeting between incubation project owners and find commonalities and collaboration between them	Meeting held on Monday, Jan 14	TSC Chair & Co-Chair	TBD
Akraino community will target Release 1	Confirm date	TSC Chair & Co-Chair	April 30th
PTL nomination	In progress, nomination tables added to Wiki. Nominations: Jan 16	TSC Chair & Co-Chair	2nd week of January
Election will be done by 3rd week of Jan.	Elections: Jan 17	TSC Chair & Co-Chair	3rd week of January
Finalize project maturity process and define project maturity	Process sub-committee created proposal	Jim	3rd week of January
Development work to begin	See project plan	Blueprint Owners	3rd week of January
Define a set of feature projects, that could do common testing, validation, etc. for the proposed incubation projects.	N/A	Jim, Andrew, Frank, Chair and Co-Chair	TBD
Project email list established	Jaqueline provided update	Jaqueline	TBD
IT Requirements Update from Cesar		Cesar Behro	TBD

Blueprint and Feature Project Mail Lists & Hashtags

› For mail lists that will have high traffic with common topics such as the blueprints and the feature projects, the use of hashtags has been implemented. A full description of hashtags in Groups.io can be found here.
› The key benefits to hashtag use are:
  › Provides visibility to all related topics within a single mail list (fewer mail lists to join and manage).
  › You can "mute" hashtags that you don't wish to receive mail for but can still reference/search in the archives for them.
› **Next steps:**
  › Thank you for your inputs for the hashtags for these new mail list subgroups in Groups.io. The new mail list subgroups have been created and the hashtags are ready for use. Please take a moment to review the instructions listed on each subgroup page and to join the mail list subgroups.
  › Mail List Subgroup Pages:
    › https://lists.akraino.org/g/blueprints
    › https://lists.akraino.org/g/featureprojects
  › Email with details sent to TSC is available here.